

## **CHAMBERS PROCEDURES FOR JUDGE CRAIG T. GOLDBLATT**

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Judge Goldblatt follows the General Chambers Procedures applicable to all Judges, except as outlined below.

### **Appearances by Zoom and Telephonic Requests**

Until the Court directs otherwise, all hearings will be conducted through Zoom. Please refer to the Notice of Agenda to obtain the Zoom link or contact Chambers if unable to access CM/ECF. All participants must register prior to the hearing using the link provided on the Notice of Agenda.

It has come to the Court's attention that occasionally, when a Notice of Agenda is filed, the Zoom link is divided into two lines, rendering the hyperlink inoperable. Prior to contacting Chambers, counsel should troubleshoot by copying and pasting the link, in its entirety, into their browser.

### **Scheduling and Hearing Procedures**

Hearings are presumptively scheduled for one hour. If parties anticipate needing additional time, please make scheduling arrangements with Judge Goldblatt's Chambers.

Omnibus hearings will be conducted on Mondays, Wednesdays, and Fridays, unless emergency or time-sensitive matters require otherwise. Omnibus hearings are presumptively scheduled for one hour. If the parties anticipate needing additional time, please contact Chambers.

To request an expedited hearing, counsel must file a motion to shorten notice. Such a motion should be filed contemporaneously with the motion seeking the relief in question. In addition to being filed on the docket, the motion to shorten notice should also be e-mailed to chambers, copying opposing counsel. Counsel may not set a motion for hearing, on a date that would require shortened notice before an order shortening time is entered.

### **Witnesses and Exhibits**

**Witnesses.** If parties intend to call witnesses at a hearing, they must file and submit their intention to do so at least 48 hours prior to the hearing. The filing must contain the identity of each witness and the scope of the testimony.

**Exhibits.** All parties intending to introduce documentary evidence must supply a list of exhibits. For exhibits that are already on the court's docket, the party should indicate the applicable docket number. If an exhibit is not on the docket, please supply the exhibit by e-mail, in PDF format, to all relevant parties and to Chambers as soon as possible, but no later than 24 hours before the hearing. When the hearing at which exhibits will be introduced will proceed by way of Zoom, the e-mail to the Court must identify the full name of the counsel

who will be introducing the exhibit, so that the courtroom deputy may authorize the appropriate attorney to share their screen.

### **Binders and Agendas**

**Hearings.** Please provide Chambers with virtual, hyperlinked hearing agendas. Physical binders are not required. Agendas must be filed and e-mailed by noon, two days before the scheduled hearing. Please contact Chambers if there will be a delay. Counsel is encouraged to notify Chambers when filing an Amended Agenda. Please contact Chambers prior to scheduling, changing or cancelling a hearing.

**Fee Applications.** Please provide Chambers with a single consolidated electronic binder containing copies of all fee applications under consideration, including supporting documentation such as individual monthly fee applications.

**Completion of Briefing.** Notices of Completion of Briefing must be filed containing hyperlinks to all relevant pleadings. After filing, please e-mail Chambers a copy of the Notice.

### **Discovery Disputes**

Should counsel find, after complying with the meet-and-confer obligations set forth in Local Rule 7026-1(a), that a motion to compel discovery or a motion for a protective order needs to be brought to the Court, the parties may submit letters, not to exceed ten pages, in lieu of formal motion papers. Counsel may contact Chambers to obtain a hearing date on such a matter at least seven days after the filing of the motion or initial letter. Any response to a letter or motion must be filed no later than at noon, two days before the hearing. To the extent the exigencies of the circumstances require the Court's immediate attention in a discovery matter, the parties may contact chambers to seek a hearing by Zoom to be set as promptly as practicable. The requirements of the Local Rules and the General Chambers Procedures otherwise apply to discovery disputes.

### **Citing Unpublished Legal Authority**

When filing a motion or brief that cites to a ruling from a court outside this jurisdiction, that is not readily available on Lexis or Westlaw (e.g., transcripts containing bench rulings), a copy of the ruling must be provided to the Court as an exhibit.

### **Matters Under Advisement**

Parties are invited to inquire, after a reasonable time under the circumstances of the matter at issue, into the status of matters pending decision or taken under advisement.

### **Proposed Orders**

Proposed Orders will be considered after an e-order has been uploaded. Please refer to the learning module on the Court's website for assistance in uploading and/or replacing e-orders. For Certificates of No Objection and Certificates of Counsel, please refer to Local Rules 9013-1(j) and 9019-1, respectively. Motions for *pro hac vice* must comply with Local

Form 105. Please confer with Chambers to obtain dates before filing a Certificate of Counsel and proposed Omnibus Hearing Date Order.

**Redlines of Proposed Orders**

To the extent the parties reach an agreement on changes to a proposed order in advance of a hearing, the parties are encouraged to submit a redline showing those changes, where possible, one hour before the start of the hearing.