

Can I view records through the Internet?

Yes. Access to electronic court records using the Internet or direct dial-up modem is available by registering with PACER. To obtain a PACER password, contact the PACER Service Center at 1-800-676-6856 or access the PACER website. [Click here](#) for a list of PACER frequently asked questions.

Why can't I view documents in PACER in older cases?

On September 14, 2010 the Judicial Conference amended the policy on privacy and public access to electronic case files by restricting public access on the Public Access to Court Electronic Records (PACER) Service to documents filed before December 1, 2003, and closed for more than one year. [Click here](#) for additional information on our website.

Can I file documents using my PACER account?

No. PACER is strictly for viewing documents. If you need to electronically file in our court, you must obtain a CM/ECF account. To obtain a user ID and password, [click here](#) for the link on our website. Refer to [Local Rule 5005-4 Electronic Filing](#) and the court's [Administrative Procedures for Electronically Filed Cases](#) for additional information.

Will my U.S. District Court ECF account enable me to file documents in the U.S. Bankruptcy Court ECF system?

No; they are two different CM/ECF systems. Users must have a separate CM/ECF account with the U.S. Bankruptcy Court to file on bankruptcy cases. To register for a U.S. Bankruptcy Court account, please see the ECF and Case Info section of the court's website at the following link: <https://ecf.deb.uscourts.gov/AttorneyReg/>

Do I need an account to file a Proof of Claim?

No. A CM/ECF login is not required to docket claims electronically. All claims in any case where there is no Claims Agent assigned are accepted through the Court's website using *ePOC*. The Court strongly encourages the e-filing of claims. Electronically filed claims can also be amended and withdrawn electronically on the Court's website. However, paper filed claims and claims filed in cases with a claims agent must still be withdrawn manually. When filing electronically, the [Official Form B410 \(Proof of Claim\)](#) is automatically generated and allows the attachment of supporting documentation. The final claim form can be printed or saved electronically and assigns a claim number to the filing. When filing via paper, [Official Form B410 \(Proof of Claim\)](#) must be used.

Detailed Claims Information can be found on our website by [clicking here](#).

Do I need a separate account for office personnel that may file on my behalf?

Attorneys have the ability to add filing agents to their existing CM/ECF account. Instead of registering for several different attorney accounts (for office personnel), you can add several filing agents under your one login. [Click here](#) for step by step instructions to add the agent to your account.

How do I get admitted to practice before the Bankruptcy Court?

Every member in good standing of the Bar of the United States District Court for the District of Delaware is entitled to practice before the Bankruptcy Court. Any member in good standing of the Bar of any court of the United States, or of the highest court of any state may, upon written or oral motion, be permitted to appear and participate in a case or proceeding at the discretion of the court. Refer to [Local](#)

[Bankruptcy Rule 9010](#) for further information. For admission requirements and forms for admission to the District Court Bar, contact the United States District Court.

Do I need local counsel since I am an out of state attorney?

You may electronically file documents with our Court. However, our Local Rules require you to obtain local counsel within (28) days of filing or prior to the hearing. Refer to [Local Rule 9010](#) for more information regarding Pro Hac Vice admission. Counsel will not be permitted to be heard either telephonically or in person (i) without being admitted pro hac vice and (ii) without having obtained local counsel.

How do I receive notices in a case in which I represent a party in the case?

You should first obtain a CM/ECF account. Once created, and a Motion for Admission Pro Hac Vice has been granted, you will automatically receive a Notice of Electronic Filing whenever a document is filed electronically. Note: If a Pro Hac Vice Motion is filed prior to obtaining an ECF account, you will not automatically receive notices of electronic filings and will require you to contact the [Court's Help Desk](#).

How do I obtain a hearing date?

Filers may independently select hearing dates for cases assigned to some judges, and for other judges, the hearing date must be provided by the court. [Click here](#) for information about the United States Bankruptcy Judges for the District of Delaware, including hearing dates for the current year, opinions, and general contact information for the judges and their staff. Chamber procedures for each judge and communication with the Court can be accessed through their individual links.

How do I get transcripts of court hearings?

Official transcripts of court hearings are produced by certified court reporters. [Click here](#) for ordering instructions for transcripts and audio recordings.

Who do I notify about a possible fraudulent filing?

To expedite the handling of complaints of criminal violations in the bankruptcy system, the United States Trustee requires the submission of complaints in the form of a signed letter, bearing the return address and telephone number of the person filing the complaint.