

## Certification Regarding Un-redacted Proof of Claims

F.R.B.P. Rule 9037(a) states that in an electronic or paper filing made with the court that contains an individual's social-security number, taxpayer-identification number, or birth date, the name of an individual, other than the debtor, known to be and identified as a minor, or a financial-account number, a party or nonparty making the filing may include only:

- (1) the last four digits of the social-security number and taxpayer-identification number;
- (2) the year of the individual's birth;
- (3) the minor's initials; and
- (4) the last four digits of the financial-account number.

This information is often referred to as Personally Identifiable Information, or “PII” for short. If you have inadvertently filed a proof of claim disclosing PII, the following steps should be taken to get the images removed as quickly as possible:

1. Complete the attached form entitled “Redacted Claim Certification”.
2. Return the form to the court via mail and attach the original redacted proof of claim to the back of the Certification.
3. The Court will then:
  - delete the image from the un-redacted claim
  - replace it with the Certification (w/the redacted claim attached)
  - Edit the Claims Register to add a notation as to why the image was replaced