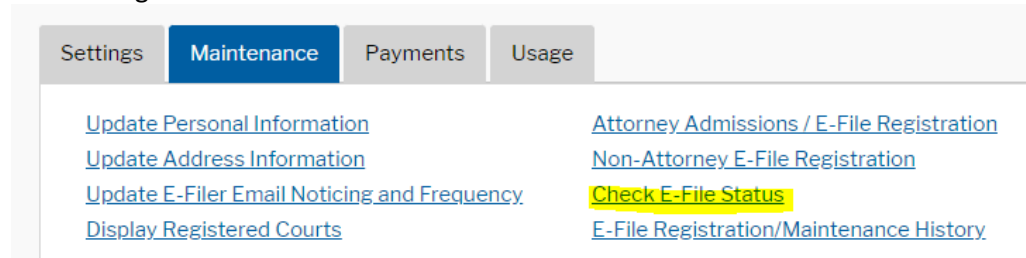


Request for CMECF Account Deactivation

Users can request deactivation of current CMECF accounts per court via Pacer.

1. Log into Pacer account – Select the Maintenance Tab and click Check e-file status



The screenshot shows the Pacer Maintenance tab selected. The navigation bar includes Settings, Maintenance (active), Payments, and Usage. The Maintenance section contains several links: Update Personal Information, Update Address Information, Update E-Filer Email Noticing and Frequency, Display Registered Courts, Attorney Admissions / E-File Registration, Non-Attorney E-File Registration, Check E-File Status (highlighted in yellow), and E-File Registration/Maintenance History.

2. Select the court in which the account is to be deactivated; select Check

Court Type ↑↓	Court ↑↓	Status
U.S. Bankruptcy Courts	Delaware Bankruptcy Court	<input type="button" value="Check"/>

3. Select request deactivation

Court Type ↑↓	Court ↑↓	Status
U.S. Bankruptcy Courts	Delaware Bankruptcy Court	Active <input type="button" value="Request Deactivation"/>

The request will automatically be sent to the court for processing. Please allow 24 hours for processing.