

# **Honorable Louis H. Kornreich**

**(Visiting Judge from Bangor, Maine)**

**824 N. Market Street**

**Wilmington, Delaware 19801**

**Courtroom Deputy/Scheduling: Sherry Scaruzzi (302-252-2900 ext.2548)**

All matters are heard at 824 N. Market Street

## **The following general procedures are to be followed in all cases assigned to Judge Kornreich:**

1. All matters regarding Delaware cases assigned to the Judge are to be handled through the Judge's Delaware staff.
2. The Local Rules for the United States Bankruptcy Court for the District of Delaware will govern all procedural aspects of the case.
3. Nothing is to be sent to Bangor unless specifically directed; nothing is to be sent by facsimile to chambers, Bangor or Delaware, unless specifically directed.
4. Generally, all matters are to be scheduled for hearing in Wilmington. If there are matters, which, of necessity, must be heard on a day other than during a week when Judge Kornreich is sitting in Wilmington, Judge Kornreich may consider hearing such matter by videoconference or telephone in Bangor. A request for a hearing by telephone conference or videoconference in Bangor must be submitted initially to the Judge's Delaware staff. These requests will not be routinely granted.
5. Hearing Binders: Agendas, binders, and cd's including all papers related to all agenda items shall be submitted **by 12:00 noon seven business days prior to the hearing**, (If you desire the cd's be returned, please label with your firm name and address.) All agendas are to be electronically filed with the Clerk of the U.S. Bankruptcy Court and must be emailed in .pdf format to [Sherry\\_Scaruzzi@deb.uscourts.gov](mailto:Sherry_Scaruzzi@deb.uscourts.gov). Chambers must be notified as soon as possible of any matters that have resolved and/or are not going forward in the hearing. Binders related to fee applications must be submitted **two weeks prior** to the hearing.
6. The Judge's Delaware staff must be notified immediately if the omnibus hearing is expected to last longer than one hour or if an evidentiary hearing will be held.
7. All objection deadlines need to be at least **Nine business days** before the scheduled hearing. If the objection deadline falls after the **Nine business days** the motion will not be heard until the next scheduled hearing.
8. Fee Applications: All fee applications will be considered in accordance with the respective Administrative Order entered in each case and under the Local Rules for the U.S. Bankruptcy

Court for the District of Delaware. Unless the respective Administrative Order provides otherwise, no orders will be signed regarding the payment of the 80% monthly fees and monthly expenses. Hearings for interim applications will be scheduled on Omnibus Hearing dates and the date for hearing must be approved by the Judge's deputy at least one month prior to the hearing. If they are not approved by Judge's deputy they **will not** be heard. All interim fee applications (including quarterly applications) will be heard on one date. Even in the absence of any objection to a fee application, a representative of the Applicant who is familiar with the services rendered and costs incurred which are the subject of the Application shall appear in person at such hearing in support of the Application, unless such person is not local to the Court, in which event, such person shall make prior arrangements with the Judge's deputy to participate by telephone conference.

9. Attorneys wishing to participate in hearings in Delaware by telephone shall make arrangements with Sherry Scaruzzi, the Judge's courtroom deputy, via email at [Sherry\\_Scaruzzi@deb.uscourts.gov](mailto:Sherry_Scaruzzi@deb.uscourts.gov) no later than **12:00 noon two business days** prior to the hearing. If counsel does not have permission to participate by phone via email by the courtroom deputy counsel will be asked to disconnect. Local counsel are required to appear in person.

10. Orders: All orders are processed and docketed in the Delaware Bankruptcy Court. Please do not contact Bangor chambers for the status of orders.

Updated: January 10, 2006